1. Get help, dial 144

Give the following information:
- Who? Caller's name, phone number
- What? Events, circumstances leading to emergency, nature of problem
- Where? Exact location (full address, useful information about access)
- When? How long is it since the event?
- How Many? Number of casualties, nature of injuries
- Other Info? Symptoms observed, help given, etc.

2. While waiting for help
- Observe and assess the situation
- Think and ensure your personal safety
- Act: evaluate injured person's condition and provide first aid according to your skills. Ask witnesses to remain at scene of emergency.

WARNING: do not try to remove a foreign body from your eye or someone else's eye. Rather, consult an ophthalmologist.

3. Meet the emergency services and lead them to the scene
4. Dial 1222

Medical Emergencies, 144
Dial

For information concerning toxic substances and antidotes, call 145
(Swiss toxicological information center)

In eye
1. Rinse eye thoroughly with running water or with eye wash
2. Dial 144
3. Dial 1222

WARNING: do not to try to remove a foreign body from your eye or someone else's eye. Rather, consult an ophthalmologist.

On skin or clothing
1. Remove soiled clothing
2. Rinse exposed body part thoroughly
3. Dial 144
4. Dial 1222
1. **Get help, dial** 118
   Fire Department - SIS
   Or push Fire alarm button

**Give the following information:**

**Who?** Caller’s name, phone number
**What?** Events, circumstances leading to emergency, nature of problem
**Where?** Exact location (full address, useful information about access)
**Other Info?** Measures taken, relevant info for firefighters

2. **Act**
   - To save people is first priority
   - If possible, begin to fight the fire
   - Comply with any instruction given by the person in charge of safety
   Call security on 1222 or 022 379 1222

3. **Meet the emergency services and lead them to the scene**

**When the evacuation signal sounds**

1. Follow instructions
2. Help your neighbors, when necessary
3. Close doors and windows
4. Take closest exit and go to assembly point

**In the event of spills, toxic or gas leaks, suspicious odors, etc.**

1. Avoid exposure
2. Leave the premises rapidly
3. On your way out close doors and block access (e.g. in a corridor)
4. Call 1222 or 022 379 1222
5. Meet the emergency services

**Any other questions?**
For further information about occupational health and safety, you may contact:
- faculty of Sciences, Raphaël MAION, extension 93163
- faculty of Medecine, Jacques LE MOAL, extension 95066
- all other faculties, Anna-Sofia IDEMUDIA, extension 97751

**The local safety instructions found in every building are to be studied BEFORE an incident actually occurs. They should be located, consulted regularly and followed.**

**Call the police** 117

- Assault, robbery, act of vandalism or serious threat in progress
- Unwelcome or troublesome person, or theft / act of vandalism which have been carried out

Call security on 1222 or 022 379 1222

**Following every incident**
Fill out the declaration form on line: www.unige.ch/steps