



Effective Date: September 18, 2023

1. Internship

PREREQUISITE

All core courses of the master's program should be earned.

GUIDELINES

The internship is not mandatory and does not provide ECTS credits. The search for an internship position, work permit issues, etc., are the student's responsibility.

The internship may be linked to the Master Thesis. In that case, it should last a minimum of ten weeks. If needed, an '**Internship Confidentiality Agreement**' can be submitted online on the [GSEM Student Intranet](#). Consult the section '*Master Thesis/ Internship/ Traineeship*', under '*My studies*'. Information is available on [GSEM website](#)

QUESTIONS

All questions can be sent to gsem-masters@unige.ch

2. Master Thesis

The study program for the Master of Science in Statistics includes a Master Thesis (with or without an internship) and is granted 30 ECTS credits. The Master Thesis is conducted under the supervision of one (or more) person(s) teaching in the program for the Master of Science in Statistics, who set the conditions under which the Master Thesis is to be composed. If linked to an internship, the internship supervisor is consulted.

PREREQUISITE

In order to submit the Master Thesis Project for approval by the Scientific Committee, all core courses of the master's program must be acquired.

DEADLINE

The student defines a Master Thesis Project through informal contacts with the master program's teachers.

The project must be approved by the Master Thesis director(s) and if necessary, the internship supervisor. The project is then submitted to the Master in Statistics Scientific Committee for approval, no later than the end of the fourth semester. Content of the Master Thesis project is detailed in the '**Master Thesis Guidelines**'.

The Scientific Committee approves Master Thesis project within a delay of 30 days maximum after the project deposit. If the project is considered as incomplete, it is returned to the student for a revision. The Scientific Committee provides the student with comments and suggestions to improve the proposal.

Then, the student is invited to revise the project no later than two weeks after receipt of the comments. If the project is considered as inappropriate, the student is invited to submit a new project. The contents of the Master Thesis are to the appreciation of the Master Thesis director(s) and the student.

The Master Thesis should be presented to the director no later than eight weeks before the end of the fifth semester. The content of the Master Thesis is detailed in the '**Master Thesis Guidelines**'. The defense may take place outside of official examination periods.

Once a date is set and at least **ten days before the defense**, the student should communicate the relevant information by email (gsem-masters@unige.ch), to the program coordinator.

The student must make sure that the jury receives the manuscript early enough to be able to read it before the Master Thesis defense.

The program coordinator provides a room number. The program coordinator will post the defense information on the public board outside the GSEM Student Services' reception and send the announcement by email (e.g., to the students and members of the Research Center for Statistics)

After the defense, the Master Thesis director and the jury member agree on a grade, complete and sign the '**Master Thesis Evaluation**' online.

REGISTRATION

To register for the Master Thesis, the student must follow the online process on the [GSEM Student Intranet](#), before or by the beginning of the Master Thesis. Consult the section '*Master Thesis/ Internship/ Traineeship*', under '*My studies*'.

GUIDELINES

For further details, about the content of the Master Thesis Project, the content of the Master Thesis as well as the documents to be provided in the perspective of the oral defense, please consult the '**Master Thesis Guidelines**' for further details, available on [GSEM website](#).

EVALUATION

The Master Thesis evaluation is organized independently from official exam sessions. The Master Thesis includes a public defense, except in specific circumstances, upon approval of the Scientific Committee. The jury is composed of at least two members including the Master Thesis director. If the Master Thesis is linked to an internship, one of the jury members may be the internship supervisor or her/his representative. The choice of the second jury member is at the discretion of the Master Thesis director. The latter acts as president of the jury (or may designate a president among the jury members).

The grade is awarded for both the written document and the defense. If the Master Thesis is linked to an internship, the grade will include the internship supervisor's assessment. Conditions of success are defined in the '**Règlement d'études de de la Maîtrise Universitaire**'. Article 17, *alinéa* 2. The grade may be recorded during a semester but will be registered on the transcript only at the end of an exam session.

RETAKE PROCEDURE

See "**Règlement d'études de la Maîtrise Universitaire**," Article 17, *alinéa* 2. If the grade is equal to or above three but under four, the student may ask the jury if s/he can provide a written addendum. Should the jury accept this written addendum, the grade awarded will be four. If the grade is under three, the Master Thesis is considered as a "Fail" and should be started again with or without an internship.

QUESTIONS

All questions can be sent to gsem-masters@unige.ch

3. Mobility

Article 5 of the study regulations is applicable.

PREREQUISITE

In order to obtain authorization to undertake an exchange program, the student must have earned a minimum of 18 ECTS credits of compulsory courses by the time of the exchange semester.

For students who start their program before 2023-2024: The exchange program becomes possible from the program's third semester for a maximum of 24 ECTS credits.

For students who start their program in 2023-2024: The exchange program becomes possible from the program's third semester for a maximum of 18 ECTS credits.

APPLICATIONS

All relevant information regarding applications, allocation, study contract, academic calendar, verification/amendment of the learning agreement, delivery of the official transcript and consequences of failure of courses during the mobility stay are included in the '**Mobility Guidelines**', available [on GSEM website](#).

QUESTIONS

All questions can be sent to mobility-gsem@unige.ch