Description of traineeship

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<th>Subject/title of traineeship: Environment – carbon management and reporting</th>
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**Background/general context**

The Universal Postal Union (UPU), a specialized agency of the United Nations and the principal forum for cooperation between postal sector stakeholders, establishes the rules for international mail exchanges. It has 192 member countries and has its headquarters in Berne, Switzerland.

Its primary objective is to encourage the provision of a quality postal service that is accessible to all, and its core mission is to develop social, cultural and commercial communication between peoples.

The UPU comprises several bodies, including the Postal Operations Council (POC), made up of representatives from 41 member countries, which considers operational and technical matters of interest to the postal service. It promotes the introduction of new postal products. It also establishes standards for the various technological, operational or other processes and procedures for their implementation.

**General context of the traineeship (short description)**

As a specialized agency of the United Nations, the UPU develops and implements activities in the area of sustainable development. By measuring the carbon footprint of postal activities and by encouraging Posts to reduce their greenhouse gas emissions, the UPU contributes to positioning the postal sector as a responsible player, in particular from an environmental standpoint.

**Details of traineeship**

The trainee will be required to:

- Contribute to the 2017 campaign launch for OSCAR, an online tool developed by the UPU for carbon footprint calculation and carbon reporting in the postal sector;
- Participate in the preparation of the first technical report on the 2016 campaign based on a detailed analysis of the data provided by the postal administrations (designated operators) of UPU member countries;
- Conduct market research on potential external users of OSCAR and on the business model to be applied.

**Knowledge required – type of institution, level of studies, field or specialization, specific knowledge**

Student enrolled in a bachelor’s or master’s programme in environmental science and engineering or in environmental economics, with an interest in carbon management issues

**Other information**

**Place:** Berne, Switzerland  
**Availability:** Immediately or as agreed  
**Service:** UPU Sustainable Development Programme  
**Term:** 3 to 4 months  
**The traineeship will be remunerated in accordance with current UPU rules.**  
**Contact:** Candidates must apply on-line on www.upu.int (vacancies) and follow instructions. I remain at your disposal if you have any CV to submit (marc.dettmar@upu.int)

Berne, 2017

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