Greetings from Rovira i Virgili University! Please find some useful information for students applying within LLP Erasmus exchange programme during 2009/2010 academic course to our university.

The International Relations Office can provide you with information on our website:

http://www.urv.cat/foreign_students/en_index.html

1. List updated of all our academic mobility coordinators by department. We recommend that students consult this list and that they contact the coordinator before they come to Tarragona.
2. Our ECTS information packages
3. The URV’s International Relations Office.
4. URV Students Mentors for Foreign Mobility Students.
5. Language courses for overseas students
6. How to get Tarragona/Reus.
7. Maps, cost of living, climate, transports etc,

Also, we would like to point out the following:

- **ON THEIR ARRIVAL** students should come to the International Relations Office with:
  - 1photograph
  - An “Erasmus certificate” for each student, duly signed and stamped by an official of the sending University (preferably the Socrates Contact Person): this is essential so that the students can benefit from an Erasmus registration procedure.
  - European Community health certificate or private insurance
  - Passport or national identity card

Students can visit the International Relations Office Monday to Friday from 9 am to 1 pm and Monday and Tuesday from 4 pm to 5 pm.

- **BEFORE ARRIVING AT THE URV**

Please send the Student Application Form and Learning Agreement (a proposal of the courses students would like to do at the URV) before they arrive at the URV so that we can start making the necessary arrangements for their acceptance in our university.

**They must send both documents to the academic mobility coordinator before:**

- June 15th if they are coming during the 1st semester 2009/2010 (September-January)
- December 15th if they are coming during the second Semester 2010 (January-June)

They can find these forms and the updated list of all our academic mobility coordinators at the following website:
STUDENT VISA/TEMPORARY RESIDENCE PERMIT

Students who are coming from non-European Community countries should get in contact with the Spanish embassy in their country, in order to get an entry visa. If they are planning to stay more than three months they should apply a student visa which will allow them to stay legally in Spain. If you need an acceptance letter, please ask Ms. Sofia de Muller, E-mail: sofiade.muller@urv.cat.

After their arrival they should apply for a residence permit to the local office of the central government here in Tarragona. They will be duly informed at the International Relations Office of the URV about this procedure once they are here.

HEALTH CERTIFICATE

All overseas students admitted to courses at the Rovira i Virgili University need to have a document that shows they have public or private medical insurance for the duration of their stay. They must show this document to the International Relations Office at the beginning of their stay, along with accreditation that it is applicable in Spain.

GENERAL INFORMATION:

• The calendar for academic year 2009/2010 is the following:

  - First semester: from 07-09-2009 to 18-12-2009 (exams from 11-01-2010 to 22-01-2010)
  - Second semester: from 25-01-2010 to 14-05-2010 (exams from 24-05-2010 to 04-06-2010 or resit exams from 21-06-2010 to 02-07-2010)

It would be advisable to contact with your faculty or your academic coordinator to obtain information about, just in case there are any changes.

The academic year includes two official holiday periods: Christmas (2 weeks) and Easter (1 week, dates being variable). There are no classes between the following dates:

  Christmas: from 24 December to 8 January
  Easter: from 29 March to 05 April 2010

• LANGUAGE VOLUNTEERS SERVICE. This service is intended to inform, assist and accompany overseas students. It organizes recreational activities and provides Catalan language support.

- URV MENTORS FOR FOREIGN MOBILITY STUDENTS:

If in-coming students would like someone to meet them at the train station in Tarragona, they should get in contact with the URV Mentors, two weeks before they arrive. One of their basic aims
is to help them in all possible ways, helping them to find suitable accommodation, and with all the practical, everyday problems that they face.

This is their e-mail contact: erasmustgn@gmail.com

We look forward to welcoming you!
ACCOMMODATION FOR MOBILITY STUDENTS AT THE UNIVERSITAT ROVIRA I VIRGILI (SPAIN)

Mobility students studying at the URV must directly reserve their accommodation. The URV provides two types of accommodation for foreign students:

**Sant Jordi University Residence**
Located in the city of Tarragona. Students can make their reservations by directly contacting Mr. Josep Maria Granell (E-mail: stjordi@resa.es) and specifically stating that they are mobility students. The residence itself will provide details of prices and reservation conditions.
Tel. +34 977 240 195

Other student residences:

[http://www.urv.net/foreign_students/general_information/en_housing.html](http://www.urv.net/foreign_students/general_information/en_housing.html)

**Apartments or rooms in shared flats:**
Should students prefer to live in an apartment or share a flat, we advise them to reserve a room in a hotel or guest house for their first few days in Tarragona/Reus. They can find information at the following website:
Once students are in Tarragona they can go to the URV’s Accommodation Office where they will be given information about flats and rooms and they will be able to choose what is most suitable for their needs.

**Accommodation Office**
Av. Païssos Catalans 5-7, 43007 Tarragona
Tel. +34 977 558 581, +34 977 558 756
bhabitatge@urv.net Monday to Friday, 9.30 to 13.30

For any further information about accommodation or arrival, please get in touch with us directly at the following e-mail address: erasmustgn@gmail.com
HEAD OF THE INSTITUTION
RECTOR
PROF. DR. FRANCESC XAVIER GRAU VIDAL

VERE-RECTOR OF POSTGRADUATE AND INTERNATIONAL RELATIONS
PROF. DRA. MONTSERRAT DUCH PLANA

INTERNATIONAL RELATIONS OFFICE - ADMINISTRATION STAFF

Av. Païssos Catalans 5-7
43007 Tarragona
Catalunya, Spain

URL- http://www.urv.net/foreign_students/en_index.html

HEAD OF INTERNATIONAL RELATIONS
SUSANA DE LLOBET MASACHS
TELEPHONE: +34 977 558 744
FAX: +34 977 558 636
susana.llobet@urv.cat
Ori@urv.cat

INTERNATIONAL RELATIONS OFFICER
INCOMING/OUTGOING STUDENTS
SOFIA DE MULLER MENCOS
Sofiadde.muller@urv.cat
ori@urv.cat
TELEPHONE: +34 977 558 241
FAX: +34 977 558 636

ACCOMODATION SERVICE
MIGUEL ANGEL GARCIA
Miguelangel.garcia@urv.cat
URL- http://www.urv.net/foreign_students/en_index.html

LLP- ERASMUS APPLICATION PROCESS

Erasmus Application Form:
http://wwwa.urv.net/visitor/documentsW_PDF/studentapplicationform.doc

Application deadlines:
June 15th. First semester incoming students
December 15th. Second semester incoming students
ESN-URV

ESN-URV is a non-political, non-profit student organization of the University Rovira i Virgili. It was founded by students of the URV who had participated in the Erasmus program. Presently its members are students having participated in the Erasmus program in the past, so everyone working here knows exactly the feeling!

One of our basic aims is to help in all possible ways the Erasmus students coming to study in URV and the URV students wishing to study in another European country.

We help the Erasmus students visiting URV by:

- getting in touch with them before their arrival in URV
- helping them to find suitable accommodation
- providing them with information upon arrival
- organizing meetings inside and outside the university
- helping them with all the practical, everyday problems that they face
- informing them about important cultural events that take place

Get in Touch

Address
Av. Païssos Catalans 5-7, 43007 Tarragona
E-mail
erasmustgn@gmail.com