MOODLE : Tutorial no.2

Creating a new course

To support continuity of teaching and learning for students
Step 1. Log in and click on “Create new course”
Step 2. Complete the General information of the course
Step 2-1. If your course is part of regular studies (e.g. BA, MA, PhD), please go to the University's course program site to find the information

http://wadme.unige.ch:3149/pls/opprg/w_rech_cours.debut
Step 2-1. Fill in the course information according to the information on the University's course program site, here is an example for the course *Physique d’aujourd’hui*

In "Course visibility", choose “Show” in order to allow your students to view the course page.
Step 2-2. **ONLY FOR CONTINUING EDUCATION:** If your course is a Continuing Education course, please ask the course coordinator to go to the CFCD’s ORACLE database to retrieve the course information and code.

https://plone.unige.ch/distic/pub/logiciels/applications-administratives/WebStart
Step 2-2. **ONLY FOR CONTINUING EDUCATION:** Complete the course information according to the information on the UNIGE Continuing Education website and the ORACLE database, here is an example for the course *Digital Finance Law (2020)*

In "Course visibility", choose “Show” in order to allow your students to view the course page.
Step 3. Once you have completed the "General" section, go to the bottom of the page and click "Save and display".
Step 4. Your course is now created on Moodle!

You find the course name and code here: Ditigal Finance Law (2020)
You've managed to create a course on Moodle.

Now let's turn to Tutorial no. 3:

“Uploading documents on my Moodle course page“

Soon available on

https://www.unige.ch/coronavirus/collaborateurs/actualite/enseignement-distance/