

MOODLE : Tutorial no.5

Organise your course with sections

*To Support Online and Blended Teaching & Learning at the
University of Geneva*



**UNIVERSITÉ
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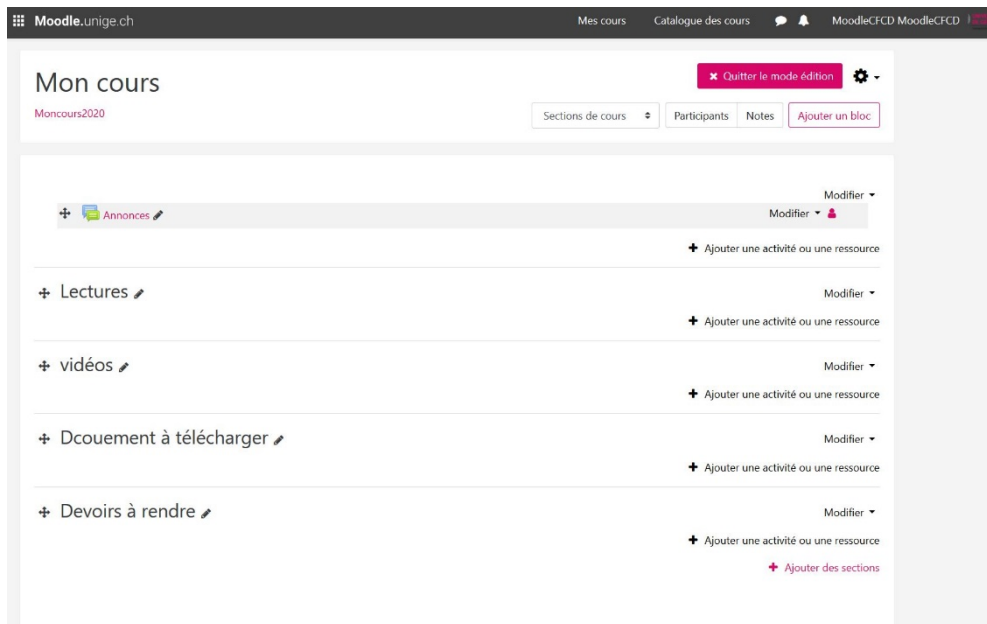
Section: A consolidation of your course resources and educational activities. It allows you to structure your course logically and temporally. There are two ways to structure your course by section.

Sections based on topics

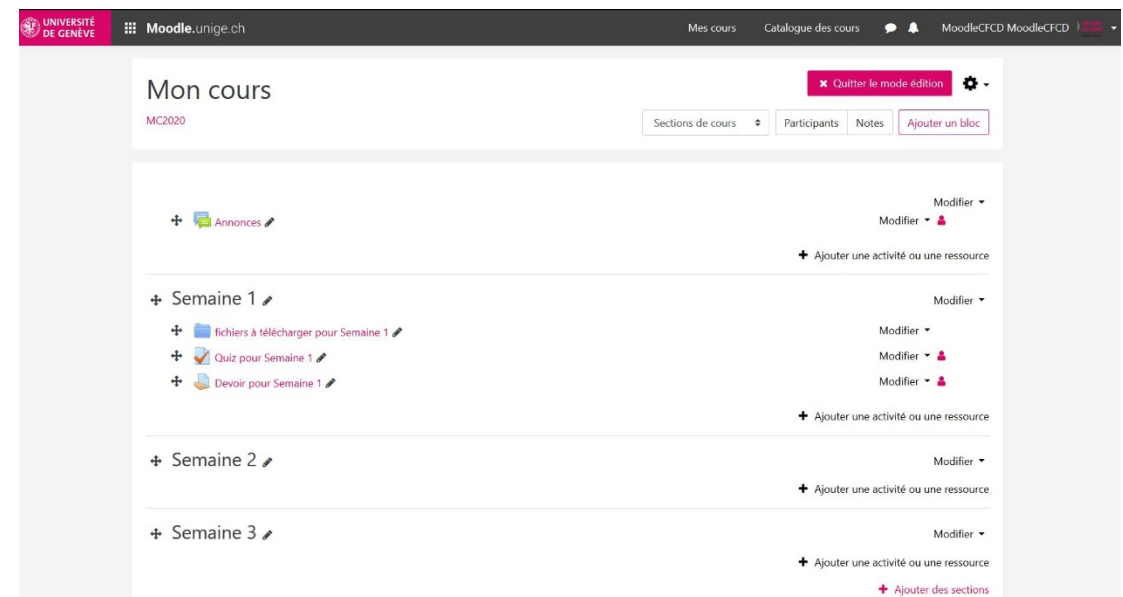
Organise educational resources and activities by theme or topic

Sections based on weeks

Organize the course sessions according to the chronological sequence of the sessions

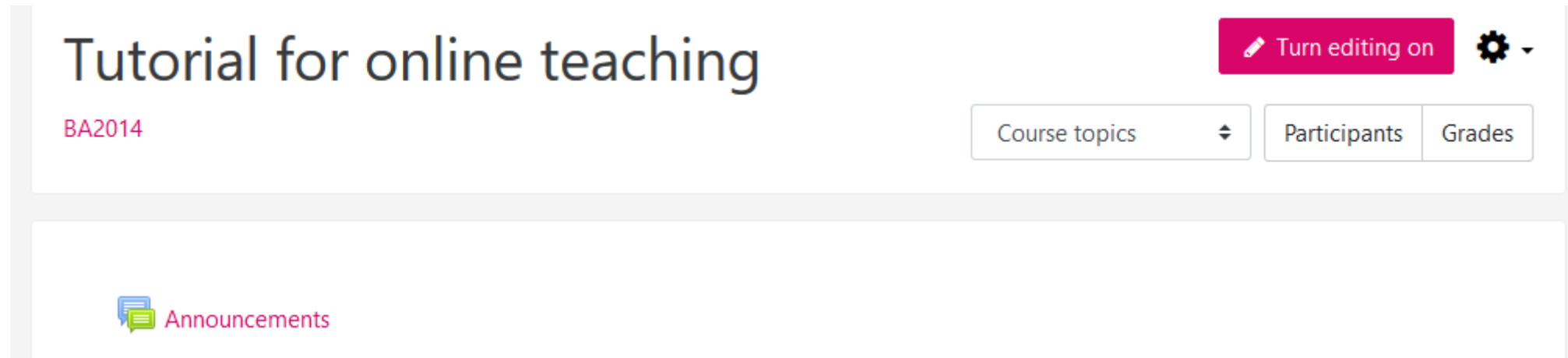


The screenshot shows the Moodle course interface for 'Mon cours' (Moncours2020). The course is in edit mode. The main content area is organized into sections based on topics: 'Annonces', 'Lectures', 'vidéos', 'Dcouement à télécharger', and 'Devoirs à rendre'. Each section has a 'Modifier' button and an 'Ajouter une activité ou une ressource' button. At the bottom, there is a '+ Ajouter des sections' button. The navigation bar includes 'Mes cours', 'Catalogue des cours', and 'MoodleCFCD MoodleCFCD'.



The screenshot shows the Moodle course interface for 'Mon cours' (MC2020). The course is in edit mode. The main content area is organized into sections based on weeks: 'Semaine 1', 'Semaine 2', and 'Semaine 3'. Each week section contains specific activities like 'fichiers à télécharger pour Semaine 1', 'Quiz pour Semaine 1', and 'Devoir pour Semaine 1'. Each section has a 'Modifier' button and an 'Ajouter une activité ou une ressource' button. At the bottom, there is a '+ Ajouter des sections' button. The navigation bar includes 'Mes cours', 'Catalogue des cours', and 'MoodleCFCD MoodleCFCD'.

Step 1. Activate edition mode



The screenshot shows a course page for "Tutorial for online teaching" with the course ID "BA2014". On the right side, there is a pink button labeled "Turn editing on" with a pencil icon, which is highlighted by a blue arrow. To the right of this button is a gear icon with a dropdown arrow. Below these are three buttons: "Course topics" with a double-headed arrow, "Participants", and "Grades". At the bottom left, there is an "Announcements" link with a speech bubble icon.

Tutorial for online teaching

BA2014

Turn editing on

Course topics Participants Grades

Announcements

Step 2. Add one or more sections

Tutorial for online teaching

BA2014

Turn editing off

Course topics Participants Grades Add a block

Announcements

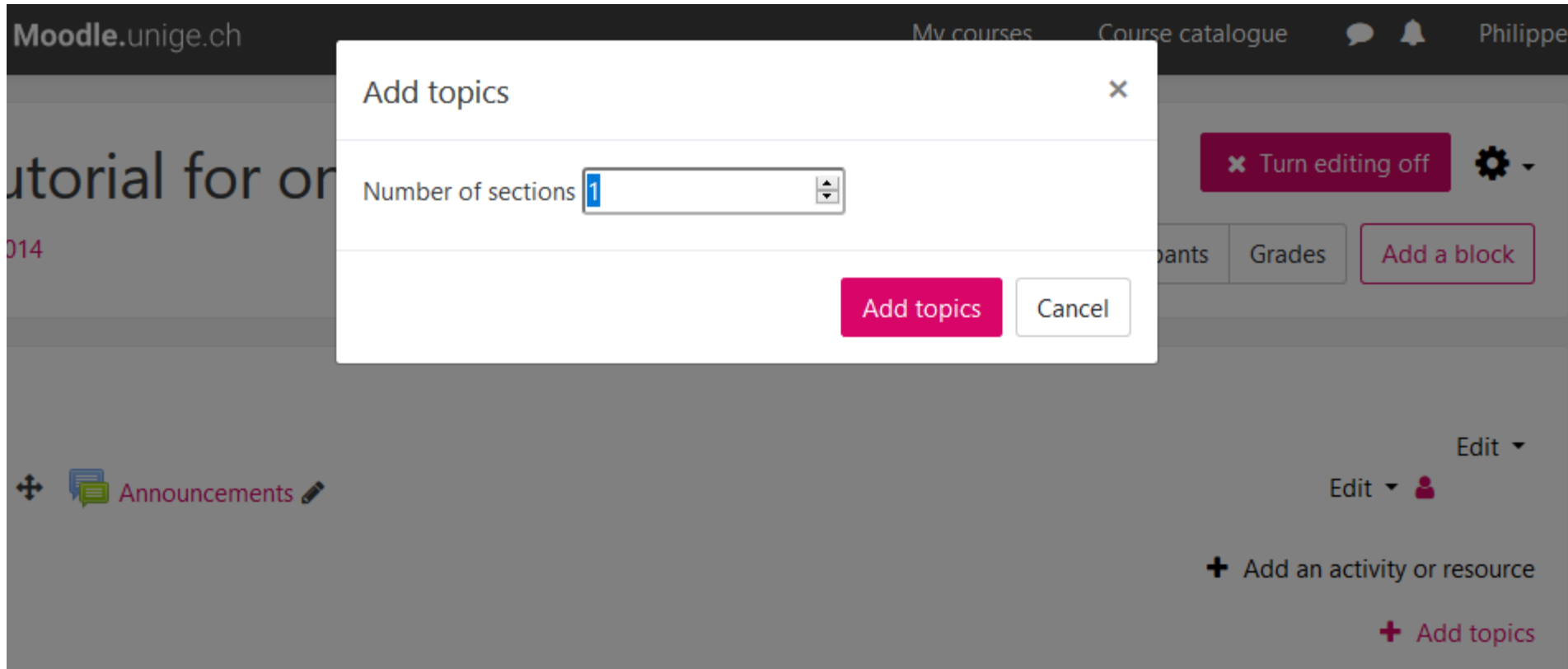
Edit Edit

+ Add an activity or resource

+ Add topics

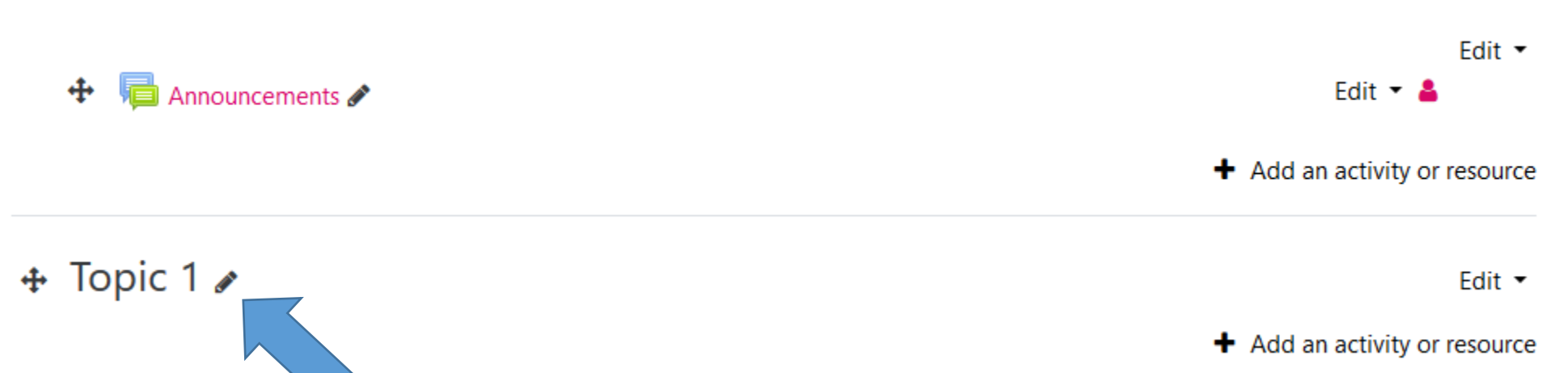
NB : when you create a course, 3 sections will automatically appear

Step 3. Decide on the number of sections



NB : in general, we use one section per class (cf. next slide)

Step 4. Rename sections



The screenshot shows a course management interface with two sections. The top section is 'Announcements', indicated by a plus icon, a speech bubble icon, and the text 'Announcements' followed by a pencil icon. To its right are two 'Edit' dropdown menus, one with a person icon. Below this is a horizontal line. The bottom section is 'Topic 1', indicated by a plus icon, the text 'Topic 1', and a pencil icon. To its right is an 'Add an activity or resource' button and an 'Edit' dropdown menu.



Click on the pencil.

Write down for example the subject and date of the course of the day

You have now created sections !

Tutorial for online teaching

BA2014

Course topics ▾ Participants Grades Add a block

✕ Turn editing off ⚙ ▾

+ 🗨 Announcements ✎ Edit ▾
Edit ▾ 👤

+ Add an activity or resource

+ learning outcomes, 11th March ✎ Edit ▾

+ Add an activity or resource

+ teaching methods, 18 March ✎ Edit ▾

+ Add an activity or resource

+ Classroom management, 25 March ✎ Edit ▾

+ Add an activity or resource

+ Add topics

You have created and named sections on Moodle

Now go to Tutorial 6:

“Communicate with your students using Forum”

Available on our dedicated page



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