



## **PROCEDURE TO ESTABLISH THE LEARNING AGREEMENT/STUDY PLAN 2022-2023**

*-COURSE RESTRICTIONS AND PROCEDURE-*

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## General information (all faculties)

**Programme of courses:** <https://wwwi.unige.ch/cursus/programme-des-cours/web/teachings>

- The language of instruction is indicated in the course's details. You can filter your search : "langue d'enseignement"

- The current programme shows courses taught in 2021-2022. The 2022-2023 programme will be available during the Summer 2022. Your final Study Plan will be validated at your arrival in Geneva.

<i>Can I take courses in a Faculty/Institute other than the Faculty/Institute considered for my exchange?</i>	Yes but only 1 additional Faculty. Main courses must be chosen in the Faculty of the agreement
<i>As a Bachelor student, can I take Master-level courses?</i>	<b>No*</b> , except for the Law and Theology Master-level courses are restricted to graduate students and based on availability
<i>Are Master of Advanced Studies (MAS) and Continuing Education programmes open for exchange students?</i>	No
<i>I am interested in taking seminars. Are they open for exchange students?</i>	Yes but some may be limited to students from certain Faculties/Institute and/or have restrictions in the number of students.
<i>Can I have access to TP (practical work / travaux pratiques)?</i>	Yes but on request only and access is not guaranteed (No ECTS for the Faculty of Humanities); several restrictions for FPSE
<i>Is it possible to take Research Project courses ("projet de recherche")</i>	No

*\*Few exceptions could be authorized for students in their 4th year of studies - not valid for GSEM, SDS, GSI*

Additional information:

- Certain courses may have prerequisites. It is recommended that you check the course catalogue which lists the necessary prerequisites.
- All exams must be taken at the University of Geneva within the period specified by each Faculty.

## Language skills

<p>Courses taught in French</p>	<p>Level : B2 highly recommended</p> <p><b>Mandatory for courses at the FPSE and Faculty of Arts/Humanities (Faculté des Lettres)</b></p> <p>Students in French Literature: C1 recommended</p>	<p>If required please provide:</p> <ul style="list-style-type: none"> <li>- Official test results, or</li> <li>- Official letter from a professor, or</li> <li>- Our online test. The cost is CHF 25.- (Please require the web link), or</li> <li>- Transcript of Records with courses done in French</li> </ul>
<p>Courses taught in English</p>	<p>Level: B2 highly recommended</p> <p>Mandatory for courses in English at the Faculty of Arts/Humanities (Faculté des Lettres)</p>	<p>Official test required or courses in English already done at university level</p>
<p>Improve your French before the Semester starts or during the exchange</p>	<p><a href="https://mdl.unige.ch/coursetenseignements/francais/">https://mdl.unige.ch/coursetenseignements/francais/</a></p>	

## Specific information & restrictions by Faculty

### FACULTÉ DE DROIT

#### *Faculty of Law*

Access to courses - bachelor or master - is restricted to students already registered in Law in their home university. Bachelor of law students are allowed to attend Master courses.

Study plan&schedule: [www.unige.ch/droit/etudiants/programme-et-calendriers/plan-etudes/](http://www.unige.ch/droit/etudiants/programme-et-calendriers/plan-etudes/)

More information: <https://www.unige.ch/droit/mobilite/geneve/enseignements/>

Students registered in the faculty of law as host/main faculty are not allowed to take more than two courses per semester in another faculty (e.g. 3 courses in law and 3 courses in GSEM is not allowed).

Students registered for the **Certificate in Transnational Law**: the students must have completed at least 2 years (or 120 ECTS) in legal studies and be fluent in English or French (min. B2). For the Certificate in Transnational Law, it is necessary to register at the Faculty of Law, in addition to registering online. Please complete the form (see the following link) and send it to the contact mentioned: [www.unige.ch/droit/transnational/en/admission/#toc1](http://www.unige.ch/droit/transnational/en/admission/#toc1)

### FACULTÉ DES LETTRES

#### *Faculty of Humanities*

Specific information is available here: [www.unige.ch/lettres/en/etudes/mobilite/](http://www.unige.ch/lettres/en/etudes/mobilite/)

For students who wish to take **French Literature courses**, we strongly recommend a C1 French level. Exchange students can create their own study plan. Four ECTS credits are awarded for each semester-long course, seminar or course-seminar that is successfully completed (evaluated and graded). The above conditions apply only to exchange students.

### ÉCOLE DE LANGUE ET DE CIVILISATION FRANÇAISES (ELCF)

#### *School of French Language and Civilization*

The ELCF is part of the Faculty of Humanities; it offers a new programme specially dedicated to exchange students (“international mobility”), who study French as a foreign language at their university and have an A2 level in French:

- The ADI (Année d’immersion) : full-time programme, in principle for a year, to reach and consolidate the B1 / B1+ level in French. Possibility to register for 1 semester, in principle the autumn semester only.

Two other programmes are accessible to students who have chosen French as part of their academic cursus:

- The DEFLE (Diplôme d’études de français langue étrangère) is accessible from B2 French level, for 1 or 2 semesters;
- The AP (Année propédeutique de français langue étrangère – “propedeutic year” in French) from B1 level, full-time in principle, for a year or the autumn semester.

It is possible to combine this programmes with courses from other Faculties of the University of Geneva, depending on the language requirements.

<https://www.unige.ch/lettres/elcf/fr/elcf/presentation/>

## **FACULTÉ D'ÉCONOMIE ET MANAGEMENT (GSEM)** *Geneva School of Economics and Management*

Bachelor Students are not allowed to take Master courses.  
Master Students can only take Master courses.

The course catalogue is available here: [www.unige.ch/gsem/en/students/study-plans/](http://www.unige.ch/gsem/en/students/study-plans/)

Core courses from the Master in Business Analytics and all courses from the Master in Commodity Trading are not open for exchange students.

Other restrictions may apply. In particular on cross-curricular courses, workshops and internships. As the offer of such courses is subject to annual changes, the restrictions will be announced on a case-by-case basis directly to the student when he/she submits his/her proposal for a course of study.

## **FACULTÉ DES SCIENCES** *Faculty of Sciences*

The places for TP courses (practical work) can be limited. Please contact the responsible teacher for the admission.

## **FACULTÉ DES SCIENCES DE LA SOCIÉTÉ (SdS)** *School of Social Sciences*

The specific course catalogue is available here:  
<https://www.unige.ch/sciences-societe/etudiants/pde/>

Access and participation to some courses in communication can only be confirmed once arrived in Geneva.

Some courses of the *Master of Science in Innovation, Human Development and Sustainability* have restricted space. Access will be confirmed before arrival in Geneva.

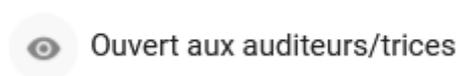
All seminars or workshops for preparing Bachelor or Master thesis are not open to exchange students.

## **FACULTÉ DE PSYCHOLOGIE ET DES SCIENCES DE L'ÉDUCATION (FPSE)** *Faculty of Psychology and Educational Sciences*

The specific course catalogue is available here:  
<https://www.unige.ch/fapse/lesetudes/programme/>

A certified B2 level in French is mandatory.

All the courses without the mention "**ouverts aux auditeurs/trices**" are not open for exchange students. See "informations complémentaires" on the page of the course ([www.unige.ch/progcours](http://www.unige.ch/progcours)).



**Ouvert aux auditeurs/trices**

In addition, the following courses are not open to exchange students:

#### Educational Sciences :

- Introduction seminars to scientific work (*Séminaires d'introduction au travail scientifique -SITS-*)
- All the specific courses of the Bachelor degree in Educational Sciences with orientation in Primary Education (*Baccalauréat en Sciences de l'Éducation orientation Enseignement primaire*).
- This restriction doesn't apply in the framework of a reciprocity agreement.
- All the traineeships/internships (*stages*)

#### Psychology :

- Tutorial classes (*Travaux Dirigés -TD-*) and Tutorial/practical classes (*Travaux Pratiques -TP-*)
- Seminars (*Séminaires*) and Advanced Issues (*Questions approfondies*)
- All the traineeships/internships (*stages*)

#### Exams (For Educational Sciences and Psychology):

- It is not possible to do a different exam than the official one (other topic, language, date, place, format, etc.)
- It is not possible to convert the evaluation *OUI* or *NON* into a grade, even if it is required by the home university.
- If courses or exams are at the same time, the student needs to choose and drop one if necessary

### **FACULTÉ DE THÉOLOGIE PROTESTANTE**

#### ***Faculty of Protestant Theology***

Please consult the Faculty website: [www.unige.ch/theologie/](http://www.unige.ch/theologie/)

For any information, please contact Chen Dandelot, academic advisor: [Chen.Dandelot@unige.ch](mailto:Chen.Dandelot@unige.ch) .

A Bachelor student can take Master-level courses (to define with Mrs. Dandelot).

### **FACULTÉ DE TRADUCTION ET D'INTERPRÉTATION (FTI)**

#### ***Faculty of Translation and Interpreting***

The course catalogue is available here:

<https://wwwi.unige.ch/cursus/programme-des-cours/web/study-plans>

Several courses at the FTI have restrictions according to language level:

- Some courses are only open to native speakers of Arabic, English, French, German, Italian or Spanish (=Active language/Langue A).
- A B2 level is required for passive language courses (=Passive language/Langue B)
- Common courses are all given in French

Please consult the link above.

Interpreting courses are restricted to students studying in the EMCI (European Masters in Conference Interpreting) programme at their home university.

Consult the "Guide de l'étudiant d'échange" : <https://www.unige.ch/fti/fr/mobilite-echanges/etudiants-in/>

## **GLOBAL STUDIES INSTITUTE (GSI)**

Bachelor Students are not allowed to take Master Courses.

Master Students can take Master Courses only.

Details and courses restrictions:

[www.unige.ch/gsi/fr/espace-etudiants/espace-etudiants-mobilite/mobilite-in/](http://www.unige.ch/gsi/fr/espace-etudiants/espace-etudiants-mobilite/mobilite-in/)

>>refer to the document « [Séjour de mobilité dans le cadre du GSI](#) » (in French)

## **INSTITUT DE HAUTES ÉTUDES INTERNATIONALES ET DU DÉVELOPPEMENT (IHEID)**

*Graduate Institute of International and Development Studies*

It is possible to enroll in a maximum of 2 graduate courses, only with the authorization of the course professor(s).

## **FACULTÉ DE MÉDECINE**

*Faculty of Medicine*

Only possible to do internships as a sixth-year student.

## Online Procedure for Study Plan

- The complete course catalogue is available here:

<https://wwwi.unige.ch/cursus/programme-des-cours/web/teachings>

- The list of the courses needs to be done according to our course catalogue respecting the restrictions. For the students coming for the Fall Semester or for the whole academic year, they have to base their choices with the current catalogue.

**During the online registration, students have to fill in online a list of the courses respecting this form:**

CODE	Name of the course	Course Faculty	Credits (ECTS)
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In our course catalogue <https://wwwi.unige.ch/cursus/programme-des-cours/web/teachings>:

- You can select your Faculty (Faculté/Centre/Institut); the language of instruction (Langue d'enseignement); the period (year, fall or spring)
- CR and SE indicate the nature of the course (CR: course; SE: seminar; TP: travaux pratiques/practical work). The course might have an optional or mandatory seminar.
- Some indication:
  - Automne = Course offered only during the Fall (automne) semester
  - Printemps = Course offered only during the Spring (printemps) semester
  - Annuel = Course offered only annually (année). It is a year-long course so it is closed for exchange students staying only one semester.
  - Vendredi 12-16 indicates the course's schedule (Vendredi/ Friday)
  - M R080 indicates the classroom. The first letter is for the building (Uni Mail).

Example:

→ The course « Business and Society », with code S230008, is given by the GSEM (Faculté d'économie et de management) during the Fall semester, Friday from noon to 4 pm (12-16) in the building Uni-Mail, room M R080. The course is credited with 6 credits ECTS. It's for bachelor level and taught in English.