

**2019 - 2020 ACADEMIC YEAR - SPRING SEMESTER
GENEVA SCHOOL OF ECONOMICS AND MANAGEMENT**

DATES	PROCEDURES AND DEADLINES	WHAT YOU NEED TO DO
17 February 2020	Start of Spring semester - First day of class	
January- February 2020	For applicants to the GSEM master's degrees, for the academic year 2019-2020, any application for equivalences must be submitted with the application file	Refer to the online registration procedure
28 February 2020	Application deadline for BA candidates who, according to their nationality, are subject to a visa for entry into Switzerland of more than 90 days, according to the requirements of the Confederation (regardless of the current domicile, except residence permit in Switzerland valid at beyond April 30	Via website: unige.ch/admissions
	Application deadline to GSEM Master programs.	Refer to the information on the Faculty's website (Masters-Admissions)
	Application deadline to Complementary certificate of applied statistics (CCSA) for all candidates.	Go to the Registrar's (Admissions) office at UNI-DUFOR, 2nd floor or login via page admissions.unige.ch or for GSEM Students, complete the appropriate form, available at GSEM Student Services office and on the website.
9 March 2020	*Deadline for registration to Spring courses and exams (BA and MA). Also applies to students enroled as Observers, students who are not enroled in a regular program, exchange students and students from other faculties. *Deadline for choice of "Orientation" for BA student under 2018 Regulations	For regular students = register online. For observers, exchange, extra-faculty students = fill out the registration form found on website and hand in to GSEM Student Services or visit GSEM student Services directly.
9 April 2020	End of class	
	EASTER BREAK	
20 April 2020	Classes resume	
30 April 2020	Application for registration at the University of Geneva only for BA candidates who are not subject to a visa for entry into Switzerland of more than 90 days, according to the prescriptions of the Confederation (regardless of the current domicile, except residence permit in Switzerland valid beyond April 30)	Via website: unige.ch/admissions
1 May 2020	Labor day (holiday)	
21 May 2020	Ascension (holiday)	
22 May 2020	End of Spring semester classes	GSEM Faculty
25 May 2020	Beginning of Spring exam session	GSEM Faculty
1 June 2020	Whit Monday (holiday)	
13 June 2020	End of Spring exam session	
29 June to 10 July 2020	Exam paper viewing according to the conditions announced by each teacher	Refer to information found on GSEM website (Students Services "exam" page)
<i>latest 3 weeks after publication of grades</i>	<i>Deadline to withdraw from any course if possibility mentioned in the study regulations and according to conditions of the latter</i>	Complete the appropriate form, available at GSEM Student Services office 3287A and on the website.
<i>latest 3 weeks after publication of grades</i>	<i>Request for grade validation (from May/June exam session) for 2nd part Bachelor in Economics and Management and Master students</i>	Complete the appropriate form, available at GSEM Student Services office 3287A and on the website.
13 July 2020	Deadline for registration to the August/September makeup exam session (2nd part BA and MA). Also applies to students enroled as observers, those who are not enroled in a regular program, exchange students and students from other faculties.	For regular students = register online. For observers, exchange, extra-faculty students = fill out the registration form found on website and hand in to GSEM Student Services or visit GSEM student Services directly
7 August 2020	Deadline for "leave of absence" requests.	Complete the appropriate form, available at GSEM Student Services desk and on the website.
15 August 2020	Deadline for change of Faculty	Via the platform online: admissions.unige.ch (Login UNIGE)
17 August 2020	Beginning of makeup exam session	GSEM Faculty
5 September 2020	End of makeup exam session	
14 September 2020	OFFICIAL START OF THE ACADEMIC YEAR - FIRST DAY OF CLASS	
16 to 23 September 2020	Exam paper viewing according to the conditions announced by each teacher	Refer to information found on GSEM website (Students Services "exam" page)