

2025 | 2026

Certificate of Advanced
Studies in Humanitarian Action

Quality Management of Humanitarian Projects



Credits

10 ECTS



Dates

12 January – 3 April 2026



Format

Online (combination of self-study and live sessions). Live sessions are scheduled take place 1–2 times per week. All live sessions are in group and mandatory – Usually in early afternoon CEST.

Online course requires 20–25 hours of dedicated work per week. We recommend that participants allow at least 50% of their time for the course and adapt their professional activity accordingly and with flexibility on working hours.



Language

English



Fees

- **Full price:** CHF 5'000
- **Partner rate (MSF, ICRC):** CHF 4'000 (20% discount)
- **Special Rate for Government and NGO/CBO Staff:** CHF 2'500. Available exclusively to staff from local and national NGOs, CBOs, and government employees in low/middle-income countries. Proof of local employment and salary required.



Lecturers

Sandrine Delattre – sandrinedelattre@me.com
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Short description

Situational intelligence at the service of quality

This certificate addresses the dynamics and components that guarantee the quality management of adapted projects and cohesive teams. It integrates fundamental principles such as inclusion and diversity, do no harm, accountability and participation into processes, methods and tools of project and people management.



Objectives of the course

At the end of the CAS, participants will be able to apply a qualitative framework in order to manage projects and teams in line with local and international prerogatives. More specifically, following the Result-Based Management approach and taking into account ethical issues, specificities of contexts and organisations' mandate, you will be able to:

- Manage people according to the key principles of leadership for diversity, inclusion and duty of care
- Design and implement inclusive and coordinated humanitarian projects
 - Analyse humanitarian contexts
 - Assess needs and capacities of local population
 - Plan and program responses
 - Monitor and evaluate progress and results
- Critically review existing projects and people management practices



Workload

Around 250 hours of work including:

- E-learning courses (self-study)
- Live sessions
- Individual and group work: readings, pool-surveys, self-tests, case study, reflexive analysis, forum discussions, etc.



Structure of the CAS

- Module 1: Humanitarian Leadership and People Management
- Module 2: Analysing Context
- Module 3: Assessing Needs and Capacities
- Module 4: Planning Projects and their Monitoring Systems
- Module 5: Programming Resources and Implementing Interventions
- Module 6: Monitoring and Evaluation
- Closure and final assignment



Audience

- Professionals in the humanitarian, development or social sector looking to develop their competencies in leadership, people and project management, as well as reflect and capitalise on their experiences
- Professionals from any other sectors (private, academic, etc) who wish to increase their understanding of the humanitarian field for a potential career change
- Graduate students with relevant volunteer or intern experience, looking to undertake a postgraduate course with the desire to enter the humanitarian sector



Distance Learning

- Broadband/high speed connection - 2.5 Mbps minimum.
 - Microphone and webcam
- Please note that the course is designed to be followed on a laptop or computer. While some content may be accessible on smartphones or tablets, these are not convenient for the full learning experience.



Admission requirements

For detailed information about admission criteria, required documents, deadlines, and the application process for the Master, please refer to the "[Admissions](#)" page on our website.

Application deadline and registration

