

International Development Approaches to Monitoring and Evaluation (M&E): Applications by Geneva International Agencies

Course facilitators

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Brief course description

The international development community has been challenged recently with limited resources to archive a high organizational performance and programme's results in dynamic and challenging environment. There are constant and growing pressures on governments and organizations, globally, to be more responsive to demands for good governance, accountability, transparency, greater development effectiveness, high impact and delivery of tangible results. The technical and allocative efficiency, programme effectiveness, value for money and impact become the key components in national and organizational policies and strategies. Governments, parliaments, the private sector, non-governmental organizations (NGOs), civil society, international organizations and donors are all among stakeholders interested in better performance. As demands for greater accountability and results have grown, there is an accompanying need for effective results-based monitoring and evaluation systems and skilful staff to support the development, implementation and management of strategies, policies, programs, and projects. It is clear that M&E technics become an instrumental tool to help managers to ensure that specific targets are met in timely manner.

MODULE 1

Course objectives

The objective of this 1.5-day training course is to develop and enhance participants' theoretical and practical knowledge of all aspects of M&E which includes planning, development and implementation of M&E concepts and technics for programme improvement.

Target participants

This course is intended for participants who want to develop theoretical and practical understanding of M&E concepts in international development setting. Main target participants are: (i) PhD students from Geneva University or other Universities and (ii) professionals from: UN agencies, International Organizations, NGOs and Private corporations who need to

understand, plan and implement M&E functions in their projects and programmes or who are involved in the M&E process (programme managers, project officers and assistants, etc.)

By the end of the training, participants will learn:

- How to utilize theory of change and approaches to strategic planning for M&E
- About M&E components of effective M&E systems
- How to plan a project using the logical framework, develop indicators and targets
- Data collection methods
- Principles and steps in data analysis and assess quality of evidence
- How to design evaluation
- How to use M&E findings for programme improvement

Preliminary schedule

Prior to attending the M&E training course the participants will be required to do a pre-course reading and conduct short pre-course case study. The case study should specify practical work-related M&E tasks or challenges that participants would like to work on and discuss during the course. The instruction for the case study and pre-read materials will be sent to participants 10 days prior the course.

Day 1 (9th of April)

Time	Topic
9.00 - 9.45	Welcome plenary
9.45 - 10.00	Introduction, short outline of course and identification of learning questions
10.00 - 11.00	M&E Key Concepts
11.00 - 12.30	Effective M&E System: Components and Functions
12.30 - 13.30	Lunch
13.30 - 14.15	M&E Strategic and Operative Planning - Theory of Change
14.15 - 15.15	Development of M&E Plans
15.15 - 15.30	Coffee break
15.30 - 17.15	Development of Logical Model and Indicators
17.15 - 18.30	Group Exercise



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Day 2 (10th of April)

Time	Topic
8.30 - 9.00	Revision of day 1
9.00 - 9.45	Exploring methods and tools for collection of data
9.45 - 10.00	Coffee break
10.00 - 11.00	Overview of Quantitative and Quantitative Analysis
11.00 - 13.00	Manage Effective Evaluation: main concepts and processes
13.00 - 13.30	Use of Data to Improve Results