Master of Science in
INNOVATION, HUMAN DEVELOPMENT
AND SUSTAINABILITY
Plan

• Structure of the programme
• Examinations/assessment
• Registration to the courses
• Registration to the specialization
• Requirements for completing the Master
• Miscellaneous
Structure of the programme

- Course catalogue ([Programme des cours](https://www.unige.ch), UNIGE website)
- Normal duration: 4 semesters (Single) – 5 semesters (Dual)
- Maximal duration: 6 semesters for both tracks

120 ECTS
## Structure of the programme (2)

<table>
<thead>
<tr>
<th>Semester</th>
<th>Single Degree track</th>
<th>Dual Degree track</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td>30 ECTS: core courses and specialization</td>
<td>30 ECTS: core courses and specialization</td>
</tr>
<tr>
<td>Semester 2</td>
<td>30 ECTS: core courses and specialization</td>
<td>30 ECTS: Internship and report</td>
</tr>
<tr>
<td>Semester 3</td>
<td>equiv 30 ECTS: partner university</td>
<td>21 THU credits (equiv 42 ECTS)</td>
</tr>
<tr>
<td>Semester 4</td>
<td>30 ECTS: thesis</td>
<td>Thesis (no credits in THU)</td>
</tr>
<tr>
<td>Semester 5</td>
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</tbody>
</table>
Structure of the 1ˢᵗ year at UNIGE

Compulsory courses (48 ECTS)
- 1 introductory course
- Thesis/internship thesis
- 1 workshop

Elective courses (24 ECTS)
- 3 core courses
- 3 specialization courses

Elective courses: 3 specializations (18 ECTS)

Core courses

1 specialization course in Autumn

Pract. Human Dvt
- workshop
- 1 other spec. course

Stand., Gov. Sust.
- workshop
- 1 other spec. course

Fut. cities + reg.
- workshop
- 1 other spec. course
What is a Credit?

Credit ECTS: *European Credits Transfer Scale*

1 credit = from 25 to 30 hours workload incl. lectures, seminars, projects, practical work, group work and individual study

1 year = 60 credits

6 credits = 150-180 h workload

The credits associated with a course are earned when a grade of at least 4.00 is awarded

UNIGE grading system: from 0.00 to 6.00

1 Tsinghua credit = 2 ECTS credits
Types of assessment

- Written exam
- Oral exam
- Coursework
- Participation grade
- Paper
- Group work
- Etc.

Each teacher decides of the assessment (and the proportion btw measures) and makes it clear (eg. In the syllabus)

1 grade per course
In case of failure: attempts

Each course can be tried **two times (art. 18 al. 3 RE SdS)**, the first one in the normal periods (Jan-Feb and May-June) and the second one in the "session de rattrapage" (retake period) during the same year.
## Registration for courses/exams

- **Inscription aux enseignements en ligne (IEL)**
  
  [http://portail.unige.ch](http://portail.unige.ch)

- **Meet the deadlines for registration** ([academic calendar](#))

<table>
<thead>
<tr>
<th>Autumn semester 2019-2020</th>
<th>Spring semester 2020</th>
<th>RETAKE DEADLINE: 13 JULY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examination period Jan-Feb</td>
<td>Examination period May-June</td>
<td></td>
</tr>
<tr>
<td>DEADLINE: 14 OCTOBER 2019</td>
<td>DEADLINE: 9 MARCH 2020</td>
<td>[13 JULY 2020]</td>
</tr>
</tbody>
</table>
Registration for courses/exams

Do not forget to register for all the courses you take during the semester and not only on the portal MOODLE!

Beyond the official deadline, registrations are unchangeable! (no withdrawal)
Registration for Specialization

• Registration on Moodle
• By default the choice announced in the application file is taken in account
• 2 choices of specialization (in order of preference)
• Deadline for the 2 choices: October 10th
• Definitive validation (from the master direction): October 14th
Minimal requirements

1\textsuperscript{st} term: you must obtain \textbf{at least 12 credits} or else you will being eliminated from the Master (art 22 al.1 a) RE SdS)

1\textsuperscript{st} term and 2\textsuperscript{nd} term together: you must obtain \textbf{at least 30 credits minimum}, or else you will being eliminated from the Master (art. 22 al.1 b) RE SdS)

6\textsuperscript{th} term: you must have obtained \textbf{120 credits} (art 22 al.1 h) RE SdS)
Minimal requirements

1. min 12 ECTS
2. min 30 ECTS
3. 120 ECTS
Validation

• You have a provision of **18 credits** that you can use to keep grades between 3.00 and 3.75 (art. 18 al.1 RE SdS)

• Fill in the form available in the Secretariat des étudiants

• If you keep the grade, you cannot retake the exam
DEMANDE DE CONSERVATION DE NOTE
(selon le Règlement en vigueur de l'étudiant)

Formulaire brigué :

Intitulé exact de l'enseignement :

N° de l'enseignement :

Dernière note obtenue :

Session :

Date de la demande :

Signature de l'étudiant :

Validation :

Date :

Signature : Accord de la Faculté :

Communications de la Faculté :

Les crédits seront comptabilisés sur le relevé de notation de la prochaine session.

Dans le cas d'une note insuffisante à 4 chiffres supérieurs ou égales à 5, le candidat peut décider de conserver sa note et d'acquérir les crédits correspondants, à condition que, à la suite de cette décision, le nombre de crédits obtenus de cette manière ne dépasse pas pour le Recrutement Universitaire 38 crédits et pour le Master Universitaire 9/12. La note et les crédits sont alors définitivement acquise et l'examen ne peut pas être présenté à nouveau.

Dju/Novembre 2014
Secrétariat des étudiants SdS

Phone : +41 (0)22.379.80.00
Office nr. 3279 (3rd floor, Uni Mail)

Opening hours
Monday: 10-12am and 1.30-3pm
Tuesday : 10-12 am
Wednesday: closed
Thursday : 10-12am and 1.30-3pm
Friday: 10-12am
In case of absence from an exam

• Reported as an attempt ("ABS" in the transcript)

• Fill in the form and attach a medical certificate (within 3 days following the date of the exam) (RE SdS art. 15 al. 2) ("EXC" in the transcript)
AVIS D’ABSENCE À UN EXAMEN
(AVEC PRODUCTION D’UN CERTIFICAT MEDICAL)

Formulaires et pièces justificatives à transmettre dans les trois jours de l’absence au Secrétariat des étudiants (bureau 3279, 3ème étage, Uni Mail)

COORDONNÉES DE L’ÉTUDIANT-E
(prière d’écrire lisiblement)

<table>
<thead>
<tr>
<th>NOM (Mme/M.)</th>
<th>PRENOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adresse email (étudiante) :</td>
<td>@etu.unige.ch</td>
</tr>
<tr>
<td>N° d’immatriculation :</td>
<td></td>
</tr>
<tr>
<td>N° télé :</td>
<td></td>
</tr>
</tbody>
</table>

FORMATION EN COURS

Baccalauréat universitaire en
Maîtrise universitaire en
Etudiant en programme complémentaire de Master ou avec des co-requis, précisez la formation

| Auditeur □ | Candidat libre (inscrit hors SdI) □ | Mobilité □ | Hors cursus (inscrit en SdI) □ |

ABSENCE :
(joindre impérativement un certificat médical justifiant votre absence)

Date de début de l’incapacité : ____________ Date de fin de l’incapacité : ____________

A COMPLéTER PAR L’ÉTUDIANT

Examen(s) inscrit(s)

1. 
2. 
3. 
4. 
5. 
6. 
7. 
8.  

A compléter par le secrétariat

Examen(s) inscrit(s)

<table>
<thead>
<tr>
<th>Examens heureux</th>
<th>ECTS</th>
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<tbody>
<tr>
<td>oui</td>
<td>non</td>
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</tbody>
</table>

Genève, le ____________ Signature de l’étudiant(e) : ____________

RECS : Les délais réglementaires pour la présentation des examens restent applicables.
L’absence justifiée aux examens est admise par le Doyen conformément aux règlements d’études en vigueur. Afin d’assurer le respect des exigences réglementaires, la faculté peut décider de soumettre les certificats médicaux à l’examen d’un médecin conseil.

Genève, le ____________ Signature de la faculté : ____________

Voir au dos (adresse à compléter)
## Schedule: Autumn

<table>
<thead>
<tr>
<th>Term</th>
<th>Monday/Lundi</th>
<th>Tuesday/Mardi</th>
<th>Wednesday/Mercredi</th>
<th>Thursday/Jeudi</th>
<th>Friday/Vendredi</th>
</tr>
</thead>
<tbody>
<tr>
<td>8h-12h</td>
<td>T421039 Sustainable Consumption and Social Change M 4220</td>
<td>T421039 Corporate Citizenship only 28.10.19</td>
<td>T421039 Corporate Citizenship 22.10/29.10</td>
<td>T421039 Sustainability Management of International Organizations M 5200</td>
<td>T421039 Workshop 1: Measuring and Predicting Sustainable Development SDG Solution Space</td>
</tr>
<tr>
<td>12h-16h</td>
<td>T421039 Management of International Organizations M 5200</td>
<td>T421206 Sustainable Consumption and Social Change M 5200 (only 2 days - TBA)</td>
<td>Education and culture for SD SDG Solution Space only 15.10</td>
<td>Education and culture for SD SDG Solution Space 16.10/23.16/31.10</td>
<td>T421039 Corporate Citizenship only 30.10.19</td>
</tr>
<tr>
<td>16h-20h</td>
<td>Public policies for spatial justice SDG Solution Space</td>
<td>T421206 Sustainable Consumption and Social Innovation (Seminar) SDG Solution Space (only 16-18.10 - TBC)</td>
<td>T421206 Sustainable Consumption and Social Innovation (Seminar) SDG Solution Space 16.10-23.10/30.10/13.11</td>
<td>T421039 SDG Solution Space</td>
<td></td>
</tr>
<tr>
<td>20h-24h</td>
<td>Public policies for spatial justice SDG Solution Space</td>
<td>T421039 Environmental Economics and Climate Change (Seminar) M 8030</td>
<td>T421039 Corporate Citizenship only 29.10.19</td>
<td>T421039 Corporate Citizenship only 30.10.19</td>
<td>T421039 Corporate Citizenship only 30.10.19</td>
</tr>
</tbody>
</table>

- **Voluntary, consensus-based standards**: M 4220
- **Global Health challenges**: Campus Biotech
- **SDG Solution Space**: only 22.10

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**Courses**

- **Urban cities and regions**: Sustainable Development and political agendas + Bootcamp
- **SDG Solution Space**: only 22.10
- **Standards, Governance and Sustainability**: 1-2 October
- **First courses**: 30.10.19

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**Info session MAIHDS/ 09.09.2019/ Page 19**
<table>
<thead>
<tr>
<th>Time</th>
<th>Monday/Tuesday</th>
<th>Wednesday/Thursday</th>
<th>Friday/Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8h-10h</td>
<td>T406005 Science, Expertise, and Sustainable Development SDG Solution Space (from 10am)</td>
<td>T406005 Science, Expertise, and Sustainable Development SDG Solution Space (from 9am)</td>
<td>Workshop 2A: Practice of Sustainable Human Development SDG Solution Space</td>
</tr>
<tr>
<td>10h-12h</td>
<td>T406005 Science, Expertise, and Sustainable Development SDG Solution Space</td>
<td>T406005 Science, Expertise, and Sustainable Development SDG Solution Space (from 10am)</td>
<td>Workshop 2B: Voluntary Standards, Governance and SDGs SDG Solution Space</td>
</tr>
<tr>
<td>12h-14h</td>
<td>T415007 Development: Theories, policies and practices M1160</td>
<td>T415007 Development: Theories, policies and practices M1160</td>
<td>Workshop 2A: Practice of Sustainable Human Development SDG Solution Space</td>
</tr>
<tr>
<td>14h-16h</td>
<td>14E196 DDU Cities in transition Vogt CV01</td>
<td>14E196 DDU Cities in transition Vogt CV01</td>
<td>Workshop 2B: Voluntary Standards, Governance and SDGs SDG Solution Space</td>
</tr>
<tr>
<td>16h-18h</td>
<td>T412205 Governance of Global Supply Chains M 4220</td>
<td>T405032 Sociology of Organizations meets Sustainability Issues M 5189</td>
<td>Workshop 2B: Voluntary Standards, Governance and SDGs SDG Solution Space</td>
</tr>
<tr>
<td>18h-20h</td>
<td></td>
<td></td>
<td>Workshop 2B: Voluntary Standards, Governance and SDGs SDG Solution Space</td>
</tr>
</tbody>
</table>

Future cities and regions

Provisional version 25.07.2019. Timetable may be subject to change.

The only official version is the course catalogue http://wadme.unige.ch:3149/pls/opprg/w_rech_cours.debut

Standards, Governance and Sustainability

Core courses

Sustainable Human Development
2nd year (Semesters 3 and 4)

DUAL TRACK
- application to Tsinghua University by the end of April 2020
  http://gradadmission.tsinghua.edu.cn/f/login

SINGLE TRACK
- Choice of the destination 3rd semester
- Choice of 3 destinations (by order of priority)
- Partner universities (seats reserved for IHDS students) or Database for Exchange Opportunities (seats not reserved)
- Deadline for applying: December 2nd 2019
  https://www.unige.ch/international/en/outgoing/sinscrire/exchange-europeworld/
Map of the buildings

Uni Dufour

Uni Carl-Vogt

Uni Mail

Uni Bastions

https://www.unige.ch/presse/plans/
Important: your UNIGE email address

You have received an email address ...@etu.unige.ch (with login and password)

Use it! This is the official channel through which we (teachers, Secretariat des étudiants SdS, Academic advisor, etc.) communicate

☞ Please check regularly your UNIGE email
Information and contact

Mathieu Petite, Academic Advisor/ Conseiller aux études

📧 email: mathieu.petite@unige.ch

📞 on-call hours: 10-11.30am (Monday and Tuesday) Tel: +41 (0)22 379 80 07

Uni Mail, Office 5203
Reminder:

• From **16 or 23 sept.**, courses, choice after 1st week (~27 Sept.) recommended
• **10 Oct.**: choice of the specializations
• **14 Oct.**: administrative registration to the courses