

SEVENTH FRAMEWORK PROGRAMME THEME SSH-2007-3.2.1 Youth and social exclusion

YOUNEX

www.younex.ch

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Overall duration of the project: 36 months

ORGANIZATIONAL QUESTIONNAIRE

Workpackage n°2 Name: Organizational survey

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YOUNEX WP2

Organizational questionnaire

ORGANIZATIONAL SURVEY¹

My (University/Institute name) is conducting a research on different kinds of organizations in (city name). This research is part of **the project** *Youth, Unemployment, and Exclusion in Europe* (YOUNEX), which is being carried out by scholars from six European countries. The Younex project aims at providing new knowledge on the causes, processes, and perspectives for change related to social and political exclusion of unemployed youth.

The **goal of this questionnaire** is to gather information on activities and institutional relations of civil society organizations dealing with unemployment and precariousness in order to ascertain the impact of organizational networks and social capital on integration. We are, of course, very interested in your organization and that is why we have contacted you.

Please note that the results of the study will be used for scientific publications and the information that is provided will be treated as **confidential**. Although we will be asking very precise questions on your organization, we want to stress we are not specifically focusing on your organization alone. It is the general picture, which interests us. But to get a good general picture, we need good information on individual organizations as well.

If you want to learn more about the research, please visit the **project website** at: http://www.younex.unige.ch and / or write to us at younex@unige.ch

a) Full name of the group / organization
b) Acronym/short version of group's name
c) Phone/Fax contact
d) Email contact
e) Website / Webpage
f) Postal Address
g) Organizational role and name of the interviewee
h) Country

http://demos.eui.eu/PDFfiles/Instruments/WP4_Questionnaire.pdf)

¹ This organizational questionnaire was inspired by previous European research such as

⁻ the **Demos project** (in particular the WP4 questionnaire:

⁻ the **LocalMultiDem project** (in particular the WP3 questionnaire: http://www.um.es/localmultidem).

INTRODUCTORY INFORMATION ABOUT ORGANISATION

1. Is your organization registered in any official register?
0②. No → Go to question 3 1②. Yes
2. In which register?
(Interviewer: Write down. More than one possible)
3. What is the legal form under which your organization has registered? ²
12. Association
22. Foundation
32. Political Party
42. Trade Union
52. Private Company 92. Another, (<i>please specify</i>) 3_S
Эш. Intotnet, (pieuse specify) 3_3
4. In which year was your organization founded?
(Interviewer: Write down. yyyy format)
a. Year of original foundation

² Each country could expand this list in order to adapt it better to its legal regulations, but should be able to recode the new list into the common categories for common analyses.

5. Is your organization/group:

		NO	YES						
5.	1. An <u>umbrella organization</u>(e.g. a federation or confederation)?	20	2 1						
	5.1.a. If YES, how many organizations/groyour organization?	oups are af	filiated to						
5.1.b. If YES, is your organization: 12. A regional umbrella 22. A national umbrella 32. An international umbrella									
5.	2. A member of a <u>regional</u> organization or federation?	? 0	21						
	Which one? (up to 5) 5.2.S								
5.	3. A member of a <u>national</u> organization or federation?	20	21						
	Which one? (up to 5) 5.3. S								
5.	4. A member of an <u>international</u> organization or federation?	?0	21						
	Which one? (up to 5) 5.4. S								
5.	5. A member of a <u>network (or platform)</u> of organizations?	20	21						
	Which one? (up to 5) 5.5. S								

6. In which of these geographical areas is your organization/group active?

[Multiple responses possible]

[Interviewer: by active we mean that the organization pursues its goals at that geographical level]

apnical levelj
6.1. Only in the local neighborhood 0 □. No → Go to question 6.2 1 □. Yes
6.1.s. If Yes, please, specify which neighborhood
6.2. In the CITY (in general) 0 □. No → Go to question 6.3 1 □. Yes
6.2.a. Has your organization an office in different areas of the city? 0②. No → Go to question 6.3 1②. Yes
6.2.s. If Yes, please specify in which neighborhood(s)
6.3. In the WIDER REGION/PROVINCE 02. No 12. Yes
6.4. In the whole COUNTRY 0□. No → Go to question 6.5 1□. Yes
6.4.s. If Yes, please specify in which cities
6.5. In other COUNTRIES 0②. No → Go to question 6.6 1②. Yes
6.5.s. If Yes, please specify in which countries
6.6. At the EUROPEAN UNION LEVEL 02. No 12. Yes
6.9. OTHER 0 □. No 1 □. Yes 6.9.s. Please specify

ORGANISATION'S MISSION AND WORK WITH UNEMPLOYMENT AND PRECARIOUSNESS (OPEN ENDED)

7. Is there an official mission statement of your organization? It might be that you have this on paper.

0 \bigcirc . No → Go to question 8

1②. Yes → Please, ask the interviewee to provide you with the statement and store it with the interview.

8.a. How does your organization relate its main goal/s with unemployed people

8.b. And with precarious people?

9.a. More specifically, how much time on average (%) does your organization devote to unemployment?

9.b. Is there any difference concerning precarious workers?

10. How do you consider your work being useful for unemployed?
11. And how do you think your work can improve the situation of precarious
workers?

MAIN ACTIVITIES and STRATEGIES (related to unemployment and precariousness)

12. Please tell me in which sectors or areas has your organization/group been active during the last 12 months:

[Multiple responses possible]

- 12. Poverty
- 22. Health
- 32. Disabled
- 42. Pensioners, elderly
- 52. Religious activities
- 62. Education
- 72. Sport
- 82. Youth, students
- 92. Culture, music, theatre, etc.
- 102. Peace/anti-militarism/conflict resolution
- 112. Women
- 122. Human rights
- 132. Child care/other children's services
- 142. Politics
- 152. Business relations
- 162. Labor relations
- 172. Job insecurity, precariousness, unemployment
- 182. Consumers' interests
- 192. Fair trade / ethical finance
- 202. Family
- 212. Employment and training
- 222. Housing
- 232. Crime
- 242. Homosexuality
- 25². Immigration
- 262. International cooperation
- 272. Environment
- 282. Alternative communication and media activism
- 292. Social integration
- 302. Other (please specify)
- 12. S.....

[Very important: each item has to be coded as a dummy variable (No/Yes)]

[Interviewer: If more than one category, ask following question, if not skip it]

13. Which ones are the most important?

[Interviewer: Please press the informant to <u>choose maximum 3 sectors</u>, and rank them if possible]

[Interviewer: write the number of the sector (e.g. note '7' if sport has been the most important sector)

Write number/s: ______

14. Could you please tell me which are the main actions among those listed below used by your organization in order to reach its aims?

	NO	YES
1. Mobilizing members through protest, demonstrations and direct actions	02	12
2. Political education of citizens / rising awareness	02	1?
3. Interest representation / Lobbying institutions	02	12
4. Services to members	02	1 ?
4.a Self-help	02	1 ?
4.b Advisory / Counseling activities	02	1 ?
4.c Other (residual category including services not included in 4.a and 4.b)	02	1 ?
4.c.s. Please, specify		
5. Services to other (e.g. clients)	02	12
6. Social integration	02	1?
7. Fundraising	02	12
9. Other (please specify) 14.9. S	02	1 ?

[Interviewer: If more than one action, ask the following question, if not skip it]

15. Which action has been the most important?

[Interviewer: Please ask respondent to choose only one]
[Interviewer: Write down the number of the action (e.g. if 'lobbying', write 3)]

16. How frequently has your organization engaged in the following activities in the last 2 years?

	Frequency								
ACTIVITIES	Every day	Weekly	Monthly	2-5 times a year	Yearly	Less frequently	Never	DK/ NA	
1. Organize targeted cultural events (concerts, exhibitions, performances, etc.)	6 2	5 ②	4 ?	3?	2 ?	12	02	99?	
2. Organize targeted social events (parties, meals, fairs, dances, trips, etc.)	6 ?	5 ②	4 ?	3?	2 ?	12	02	99?	
3. Organize targeted intellectual events (lectures, debates, conferences, etc.)	62	5 ②	4 ?	3?	2?	1 ?	02	99?	
4. Organize targeted political events (lobbying, demonstrations, public meetings, strikes, etc.)	6 ?	5 2	4 ?	32	2?	12	02	992	
5. Organize targeted educational activities (visits to museums, courses, etc.)	6 2	5 ②	4 ?	32	2 ?	12	02	992	
6. Organize sport and leisure activities (competitions, fitness courses, etc.)	6 ?	5 ②	4 ?	3?	2?	12	02	99?	
7. Organize religious activities (pilgrimages, prayers, etc.)	62	5 ②	4 ?	3?	2?	1 ?	02	99?	
8. Management or implementation of public programs (social, educational cultural, etc.)?	6 2	5 2	4 ?	3?	22	1 2	02	992	
9. Other (<i>please specify</i>) 16.9. S	6 2	5 ②	4 ?	32	2 ?	12	02	992	

17.a. Does your organization provide any kind of service?

0 \boxdot . No \rightarrow Go to question 18d 1 \boxdot . Yes

17.b. And how frequently has your organization provided any of the following services in the last 2 years? And how many persons did obtain such services?

	Frequency									
SERVICES	Every day	Weekly	Monthly	2-5 times a year	Yearly	Less frequen tly	Never	DK/ NA	N of persons obtaining services	
1. Providing assistance in housing	6 2	52	4 ?	3?	2?	12	02	992		
2. Providing assistance in employment seeking	62	52	4 ?	3?	2?	12	02	992		
3. Providing assistance in access to the welfare system (health care, education etc.)	6 ?	5 ②	42	3?	2 ?	17	0?	99?		
4. Providing financial support	6 ?	5?	4 ?	3?	2?	1?	02	99?		
5. Providing in-kind support (e.g. meals, accommodation, clothes, etc.)	6 ?	52	42	3?	2?	1?	02	99?		
6. Providing Legal assistance	6 ?	5 ?	4 ?	3?	2?	1?	02	992		
9. Other (<i>please specify</i>) 17.9.S	6 2	5 ②	42	32	2?	1 ?	02	99?		

FILTER: IF NO BENEFICIARIES, GO TO QUESTION 18C

18.a. How many people (beneficiaries) overall obtained such services in the last year?
18.b. Do beneficiaries overlap with members and/or volunteers of your organization? 02. No 12. Yes
18.c. Is there a required criterion to obtain such services? 0 □. No → Go to question 18.d 1 □. Yes
18.c.1. IF YES, which one(s)?
[More than one choice possible]
12. Income level (tested) 22. Inclusion in public programs for unemployed or precarious workers 32. Citizenship 42. Religion 52. Age 92. Other
18.c9.S. <i>Please specify</i>

[Important: each item has to be coded as a dummy variable (No/Yes)]

18.d. Which type of activities do you organize with...?

	aUnem	ployed	bPrecarious workers		
1. Information stands	NO	YES	NO	YES	
2. Sit ins	0?	1 ?	0?	1 ?	
3. Rallies	0?	1 ?	0?	1 ?	
4. Training/education	0?	1 ?	0?	1 ?	
5. Meetings	0?	1 ?	0?	1 ?	
9.0ther(please specify)	02	1 ?	02	1 ?	
	18.d.a.S	18.d.a.S			
				<u>-</u>	

19. Does your organization produce / collaborate in any of the following?

[Interviewer: Mark all the relevant responses]

	a Prod	uce	b. Collaborate 	
	NO	YES	NO	YES
1. Press releases	02	1 ?	02	1 ?
2. Newsletter	02	1 ?	02	1 ?
3. Website/blog/forum	02	1 ?	02	1 ?
4. Offline newspaper / journal / review / magazine	02	12	02	1 ?
5. Online newspaper / journal / review / magazine	02	12	02	1 ?
6. Books	02	12	02	1 ?
7. Local/regional radio/television program	02	1 ?	02	1 ?
8. National radio/television program	02	1 ?	02	1 ?

20. Are there any information channels, thanks to which unemployed or/and precarious workers may get to know about the organization (advertisement, flyers, notices in church)?

0②. No → Go to question 21 1②. Yes

20.a. If YES: which ones?

21. Is it rather that unemployed or/and precarious workers have to 'apply' for help or does the organization actively look for them (ex. street-working)?						
22. Is your organization representing any particular group of people? Which one/s?						

BOARD COMPOSITION

23. Does the organization have a constitution?

02. No 12. Yes

24. Does your organization have...?

[Interviewer: If yes to 1; 5; 6 ask FREQUENCY]

(Interviewer: Read out rows)

				How often does it meet?				
	No	Yes		Weekly	Monthly	Several times a year	Once a year	Less frequently
1. A board	02	1 ?	→	52	42	32	27	17
2. Leader / president	02	1 ?						
3. A chair person	02	12						
4. A secretary	02	12						
5. A spokesperson	02	12						
6. A treasurer	02	1 2						
7. A general assembly	02	1 ?	→	52	42	32	27	17
8. Committees / work groups on specific issues	02	12	→	52	47	32	27	17

FILTER: IF NO BOARD BECAUSE INFORMAL ORGANISATION, GO TO Q. 29

25. How are the board members recruited?		
12. Within the organization (among members) 22. From outside it (e.g. job market)		
26. How many members form the board?		
27. How many of the board members are:		
a. Women? b. Unemployed male workers? c. Unemployed female workers? d. Male precarious workers? e. Female precarious workers		
28. Is such a distribution within the board the result of a prec of the organization?	ise policy (q	uota)
	NO	YES
a. Women / Men ratio	02	12
b. Unemployed workers quota d. Precarious workers quota	02	1? 1?
29. Is your president / leader/ secretary / chairperson / spok a woman?	esperson a	man or
12. Man 22. Woman		
30. How does decision making take place in your organization	1?	

GO TO Q. 34

11. How many persons take part in the decision making process?	
22. How many of these persons are:	
a. Women?	
b. Unemployed male workers?	
c. Unemployed female workers?	
d. Male precarious workers?	
e. Female precarious workers?	
3. Is such a distribution the result of a precise policy (quota) of your organization?	
0 ፟. No	
12. Yes	

MEMBERSHIP COMPOSITION (volunteers, staff etc.)

$34. \ How \ many \ people \ approximately \ attended \ your \ latest \ general \ assembly?$

OR, IF INFORMAL ORGANISATION, your latest meetings]
Interviewer: If possible ask to provide approximate %)
35. According to your experience, why do people join the organization?
12. For political support
20. For financial support
32. For legal/judiciary support
42. For social contacts
52. For helping-assisting people
62. For sharing political ideas/values
92. Other (please specify)
35S
 36. Is there any formal requirement to be able to join your organization? 0□. No → Go to question 37 1□. Yes
36.a. If Yes, which one?
12. Being registered as unemployed
22. Receiving social assistance
32. Being part of a public programs for unemployed or precarious
workers
42. Being a [country here] citizen
52. Other (please specify)
36.a.S

87. How many persons do voluntary (unpaid) work for your organization/group
on a regular basis?
ni a regular ducio.

38. How many paid	staff persons does your organization/group have?
a. Full time	
b. Part time	

39. How regularly do members and volunteers meet (apart from the general assembly)?

- 62. Every day
- 52. Weekly
- 42. Monthly
- 32. 2-5 Times a year
- 22. Yearly
- 12. Less frequently or never
- 92. DK/NA

SIZE, FACILITIES and FINANCES

40. Is the space your organization uses for its activities shared with other organizations?

12. Yes 2 Which one/s? 41.S______02. No

41. Is it?

- 12. Owned by your organization
- 22. Hosted by another organization/institution
- 32. Rented by your organization

42. Could you please tell me what the more recent annual operating budget of your organization is?

[Interviewer: If refusal to respond code as –9, if he/she doesn't know code as –8. In Both cases, ask the following question]

43. If you don't know the precise budget, do you know in what range is it?3

12. Less than € 1,000

22. Between € 1,000 and € 2,499

32. Between € 2,500 and € 4,999

42. Between € 5,000 and € 9,999

52. Between € 10,000 and € 49,999

62. Between € 50,000 and € 99,999

72. Between €100,000 and € 149,999

82. Between € 150,000 and € 199,999

92. More than € 200,000

882. DK

992. NA

 $^{^{3}}$ Teams with currency other than euro should use their own currency but in ranges strictly equivalent to the ones the exchange rate is applied.

44. Could you tell us what are your main budget lines and financial sources? If possible, please give me the approximate figure in (EURO).

[Interviewer: If DK or NA in previous question ask the following question]

Could you provide us, at least, with an estimation of the share of each category in your overall budget?

[Interviewer: for percentages, please make sure that the sum of all categories mentioned ads up to 100%]

	EU	RO	% of tota	% of total budget		
SOURCES	Gives figures (write)	DK / REF.	Gives figures (write)	DK / REF.		
1. Returns from funds raising (events, sales of goods/ services, etc)		-9 ?		-9?		
2. Membership fees		-9 ?		-9?		
3. Donations from individuals		-9 ?		-9 ?		
4. Sponsoring from companies/firms		-9 ?		-9 ?		
5. Finance from federation or umbrella organization		-92		-9 ?		
6. Grants or financing of specific projects from governments 6c. Could you tell us the name of this grant/program? 6d. Could you specify the territorial level? 12. Local/municipality council or government 22. Regional council or government 32. National parliament or government 42. EU institutions 52. International Governmental		-9 ?		-9 2		
Organizations (Ex. WTO, IMF, WB, ONU agencies etc.) 9. Other sources (please specify) 44. 9.S		-9 2		-97		

INTERACTIONS WITH INSTITUTIONS

The next set of questions is about contacts of your organization with public administrations and/or politicians.

45. Which <u>SINGLE</u> statement best characterizes the relationship your organization has developed with different levels of government over the last three years?

[Very important: question has to be asked by column, not by row]

(Please tick <u>one</u> box per column)	a) International level (beyond EU) specify 45.IL.S	b) EU level specify 45.EUL.S	c) National level specify 45.NAT.S	d) Regional level specify 45.REG.S	e) Local level specify 45.LOC.S
The public authorities frequently ask for the advice of our organization	42	42	4?	4?	4?
The public authorities is friendly to our organization, but our organization initiates most of the contact	32	32	32	32	32
The public authorities sometimes receives our organization with hostility and other times is welcoming depending on the issue/s or department/s involved	22	22	22	22	22
The public authorities hardly listen to our organization although our organization does try to influence them	12	12	12	12	17
Our organization doesn't seek any contact with the public authorities	02	02	02	02	02
Don't know / No Answer	992	99?	99?	99?	992

46. Has your organization ever been called to participate in any public decision-making processes?

02. No \rightarrow Go to question 48

12. Yes

47. In the last 2 years, has your organization been called to participate in decision-making processes in any of the following ways?

[Interviewer: Only when interviewee mentions one, ask the following question]

Did your organization finally participate?

	a. Has be	a. Has been called		b. Has participated		
	NO	YES	NO	YES		
1. As a permanent member of the district or neighborhood council	0 ?	1 ?	0 ?	1 ?		
2. As a permanent member of a municipal council on specific issues (social services, women, education, etc.)	0 2	1 🛽	0 2	12		
3. As an occasional member in a municipal committee to solve a specific problem	0 ?	1 ?	0 ?	1 ?		
4. To join a municipal consultation committee or group for a specific policy or issue	0 ?	1 🛽	0 ?	1 ?		

47.a. Could you pl	ease specify if you	have been invol	ved in any other level?

48. Regardless of whether you ever get invitations to participate in decision-making processes, does your organization receive official information concerning the decision-making processes on questions relevant for your organization from any of these authorities?

- 12. District or neighborhood council or government
- 22. Local/municipality council or government
- 32. Regional council or government
- 42. National parliament or government
- 52. EU institutions

49. During the last 12 months, how frequently did your organization engage in sending letters or writings to the authorities (allegations, petitions, denunciations, etc.)?

- 52. Weekly
- 42. Monthly
- 32. 2-5 Times a year
- 22. Yearly
- 12. Less frequently or never
- 92. DK/NA

NETWORK ANALYSIS

The next set of questions is about contacts of your organization with other groups or organizations in your city and beyond.

50. LIST 1 ('FIELD' ORGANISATIONS IN THE CITY)

(Specific national list elaborated through mapping: here we include all the organizations of unemployed as well as all the welfare organizations of the civil society dealing with unemployment and youth in the selected cities)

I would like to present you now a list of organizations and organizations that work in this city in the field of unemployment and precariousness.

First, could you tell me with which of these have you had any meetings, consultations or exchange of information in the last 2 years?

Second, could you tell me with which of these have you collaborated in projects or events in the last 2 years?

---→ Please specify

Does your organization have personal links with any of these organizations through individual members?

Finally, with regard to this list, could you tell me with which of these would you say that your organization has major disagreements?

		Info	Projects	→ Please specify	Links	Disagree
1.	(Fill in through	12	12		12	12
2.	mapping)	2	2		?	?
3.		2	?		?	?
4.		?	?		?	?
5.		?	?		?	?
6.		?	?		?	?
7.		?	?		?	?
8.		?	?		?	?
9.		?	?		?	?

	Info	Projects	→ Please specify	Links	Disagree
10	?	?		?	?
11	?	2		?	?
12	?	2		?	?
13	?	?		?	?
14	?	?		?	?
15	?	?		?	?
16	?	?		?	?
17	?	?		?	?
18	?	?		?	?
19	?	?		?	?
20	?	?		?	?
21	?	?		?	?
22	?	?		?	?
23	?	?		?	?
24	?	?		?	?
25	?	?		?	?
26	?	?		?	?
27	?	?		?	?
28	?	?		?	?
29	?	?		?	?
30	?	?		?	?

51. Could you please mention other organizations of this city working in the field of unemployment or precariousness not included in this list with which you collaborated or had major disagreement in the past two years?

	Info	Projects	→ Please specify	Links	Disagree
1.	1?	12		1?	12
2.	?	?		?	?
3.	?	?		?	?
4.	?	?		?	?
5.	?	?		?	?

52. CIVIL SOCIETY ORGANISATIONS IN THE CITY

Could you please mention other organizations working in this city not included in this list with which you collaborated or had major disagreement in the last 2 years, regardless of the field of activities?

	INFO	Projects	→ Please specify	Links	Disagree
1.	1?	1?		12	12
2.	?	?		?	?
3.	?	?		?	?
4.	?	?		?	?
5.	?	?		?	?

53. Could you tell me the name of any organization that works outside your city in the field of unemployment or in any other field and with which you have cooperated in the last 2 years? You can mention organizations that work at the national or at the sub-national level.

1.	
2.	
3.	
4.	
5.	

54. Do you have any contacts with organizations...

		NO	YES	?	IF YESWhich ones (up to 5)?
1.	Based and operating in other	02	12		Name
	countries				
					Country
					Name
					Name
					Country
					J ====================================
					Name
					Country
					Name
					Country
					Name
					Country
					Gound y
		02	12		
2.	Operating at the international				Name
	level				
					Name
					Name
					Traine
					Name
					N
					Name

TO CONCLUDE THE INTERVIEW:

55. What would your organization like to do about unemployment and you are not able to do?
56. And what about precariousness?
57. Do you want to add something about your organization and its commitment on the issues of unemployment and precariousness which was not captured by
this questionnaire?