

EMERGENCY : ACTIVE SHOOTER

Direct or imminent threat from one or more individuals using weapon(s) and having injured or killed more than one person; the subject(s) is (are) still active and is (are) not under control.

1. Protect yourself (you and the students)

Avoid exposing yourself to gunfire at all costs!

In a classroom / auditorium, in an office	<p>If possible, lock yourself up and barricade yourself</p> <p>Turn off the lights</p> <p>Go to a safe area (move away from doors and windows and avoid exposure)</p>
Inside the building (halls, corridors, library)	<p>Locate the danger to get away from it</p> <p>Take cover and warn the people around you</p> <p>Depending on the situation: lock yourself up and barricade yourself or flee and take cover behind a solid structure (wall, pillar ...)</p> <p>As a last resort only, if possible: FLEE!</p>
Outside the building	<p>Flee! Do not enter the building</p> <p>Take cover</p> <p>Warn the people around you</p>

2. Alert (warn occupants and call the police)

- **Call 022 379 1222 (Campus security)**
 - Mention that an ACTIVE SHOOTER situation is in progress
 - Give the location of the subject(s)
 - If possible, give a description of the aggressor(s)
 - Provide information on the current situation (weapons – shooting – wounded etc.)
- **Call 117 (police)**

3. Manage (your group of students, if applicable)

You are locked up and barricaded	<p>In order not to overload the network, prohibit the use of phones</p> <p>Mute ringtone and vibrator on all phones</p> <p>Do not share information on the intervention of law enforcement</p>
You are outside the building	<p>Do not run towards the police and do not make sudden movements; keep your hands up and open</p>

4. Wait and Follow police instructions

Do not take personal initiatives